

**MINUTES OF BARNSTON PARISH COUNCIL**  
**MONDAY 9<sup>th</sup> SEPTEMBER 2019 - BARNSTON VILLAGE HALL**

Present:

Cllr R Burlend MBE (Chairman)	Cllr S Tuttlebury	Cllr M Jaggard
Cllr C Day	Cllr D Jackaman	Mrs Fay Jupp (Clerk)
Cllr J Clyne MVO	Cllr J Hills	Cllr R Jones
Cllr S Sellens	Cllr V Ranger	Cllr S Barker
Cllr P Singleton		

1.00	<p><b><u>Apologies for Absence</u></b></p> <p>Cllr P Lavelle</p>
2.00	<p><b><u>Declaration of Interest</u></b></p> <p>Declaration by Cllr Jackaman regarding item 13.01.</p>
3.00	<p><b><u>Public Forum</u></b> - Nil</p>
4.00	<p><b><u>District &amp; County Councillors Report</u></b></p> <p>Cllr Jones attended the meeting and reported the following:</p> <p>The Local Councils' Liaison Forum is encouraging parish councils to submit agenda items for their meetings. The next meeting will take place on Tuesday 10<sup>th</sup> September.</p> <p>The Community Initiative fund has been launched by Essex County Council and will be administered by the Essex Association of Local Councils over a two-year period. The clerk agreed to look into the micro-grant fund element and the potential funding available to the parish council. <b><u>ACTION: PARISH CLERK</u></b></p> <p>Cllr Jones reported on behalf of Cllr Day that he is still awaiting a response from Essex police regarding the ANPR data and enforcement.</p> <p>Cllr Jones provided an update on Uttlesford planning enforcement on behalf of Cllr Lavelle.</p>
5.00	<p><b><u>Road Safety</u></b></p> <p>No reported incidents.</p> <p>Cllr Tuttlebury raised concerns about the overgrowth of the hedgerow on Chelmsford Road. Cllr Hills agreed to address this. <b><u>ACTION: CLLR HILLS</u></b></p> <p>A discussion ensued regarding the overgrown hedgerows on Buttles Hill and High Easter Rd. The clerk agreed to follow these up. <b><u>ACTION: PARISH CLERK</u></b></p>
6.00	<p><b><u>Barnston mini roundabout</u></b></p> <p>The council discussed at length the proposed redesign of the mini roundabout and it was concluded that the redesign will be an improvement on the current layout.</p> <p>Questions were raised regarding the funding of the redesign and there was a general consensus that the contractor should accept responsibility for the poorly designed original scheme, which has resulted in Essex County council incurring the redesign costs.</p>

7.00	<p><b><u>Dog waste bins</u></b></p> <p>Cllr Burlend provided an update on the installation of the new dog waste bins and the complaints that had been received as a result.</p> <p>A discussion ensued regarding the temporary usage of the bins on High Easter Rd and the Watts close junction. It was agreed to replace two of the existing old bins, one outside the football club and one along Chelmsford Rd. The clerk will liaise with the handyman. <b><u>ACTION: PARISH CLERK</u></b></p>
8.00	<p><b><u>Minutes of Previous Meeting</u></b></p> <p>Minutes of the previous meeting (8<sup>th</sup> July 2019) were agreed as a true and accurate record and signed by Cllr R Burlend, Chairman.</p>
9.00	<p><b><u>Action Points from previous Meeting</u></b></p> <p>The clerk reported that the larger battery size for the solar panel on the bus stop is due for installation. <b><u>ACTION: PARISH CLERK</u></b></p> <p>The site clearance at the old Travellers site will commence on Wednesday 11<sup>th</sup> September</p> <p>Cllr Day agreed to clarify with Essex police exactly how the ANPR data will be utilised.</p> <p>The Clerk confirmed details of the BT consultation and the affected BT telephone box located on Berners End. The number of reported phone calls from this telephone box within the last twelve months was zero.</p> <p>The graffiti in the bus stop at the top of the Chase has been removed.</p> <p>The clerk presented three quotations for tree work relating to the trees on the green at Rayfield Close. It was agreed to proceed with the quotation from Acer Tree Surgery and the clerk will liaise with them. <b><u>ACTION: PARISH CLERK</u></b></p>
10.00	<p><b><u>Clerk's Report</u></b></p> <p>Documents in accordance with the Transparency code are being published to the website.</p> <p>The new parish website is now live and the clerk will continue to update documents and details.</p> <p>The Finance working party will hold a meeting on Thursday 3<sup>rd</sup> October at 7.30pm.</p> <p>The handyman has requested the need for anti-bird perches for the top of the swings, as bird fouling is becoming a problem. <b><u>ACTION: PARISH CLERK</u></b></p> <p>The handyman has raised concerns about the drainage in Watts Close park. It requires attention, as it is becoming more like a bog. Cllr Jaggard agreed to make a site visit. <b><u>ACTION: CLLR JAGGARD</u></b></p>
11.00	<p><b><u>Financial Position – Statement of bank account as at 31<sup>st</sup> July &amp; 31<sup>st</sup> August 2019</u></b></p> <p>The financial position as at 31<sup>st</sup> July 2019 was £ 37923.31 in the current account. The financial position as at 31<sup>st</sup> August 2019 was £ 36417.07 in the current account.</p>
12.00	<p><b><u>Health and Wellbeing and Mental Health First Aid Training</u></b> - Danielle Frost, Health and Wellbeing Officer.</p> <p>To be addressed at the next meeting.</p>
13.00	<p><b><u>Planning Applications</u></b></p>

	<p>UTT/19/1698/HHF   Replacement roof with first floor accommodation.   Fairmead, The Chase, Barnston – <b>previously circulated</b></p> <p>UTT/19/1827/PAQ3   Prior Notification of change of use of agricultural building to 1 no. dwelling   Barn at Aptonfields Farm, Onslow Green – <b>previously circulated</b></p> <p>UTT/19/1950/LB   Part Section 73A Retrospective application for alterations to a listed building including replacing external render with lime plaster and replace all windows and door on South, front elevation. Replace internal plasterboard with breathable wood fibre board and lime plaster. Remove C20th alterations to lounge fireplace Remove C20th wall attached to SE corner   Pear Tree Cottage, Chelmsford Road, Barnston – <b>previously circulated</b></p> <p>UTT/19/2092/FUL   Application to remove condition 4 of UTT/14/2864/FUL - removal of bats should be carried out and documented by a bat licensed ecologist and a report submitted to the Local Authority for approval prior to demolition.   The Oaks, High Easter Road, Barnston</p>
14.00	<p><b><u>Planning Applications Determined</u></b></p> <p>UTT/19/0582/OP   Outline application, with landscaping reserved, for 3 no. dwellings   Land At Sparlings Farm, Chelmsford Road, Barnston – <b>Refused</b></p> <p>UTT/19/1743/AG   Erection of agricultural storage building   Great Broadfields Farm, Chelmsford Road Barnston – <b>Permitted</b></p> <p>UTT/19/0427/FUL   Change of use of residential outbuilding to single dwelling   Haydens House Onslow Green – <b>Approved with conditions</b></p> <p>UTT/19/1474/HHF   Roof extension with timber support posts to create new bedroom.   Medhurst High Easter Road Barnston – <b>Approved with conditions</b></p> <p>UTT/19/0342/FUL   Demolition of existing buildings and re use of previously developed site to provide 10 residential units including highways access, parking and landscaping   Skyline Hotel Chelmsford Road – <b>Refused</b></p> <p>UTT/19/1358/DOC   Application to discharge Condition 4 (bat report) attached to UTT/14/2864/FUL dated 11 November 2014.   The Oaks, High Easter Road, Barnston – <b>Refused</b></p> <p>UTT/19/1468/TPO   Fell 5 No. Oak.   Honey Trees, Bishops Green, High Easter Road, Barnston – <b>Approved</b></p> <p>UTT/19/1416/FUL   Change of use of land to increase curtilage, installation of flue, demolition of animal shelter and erection of garage building following the grant of change of use under Class Q of the GPDO   Corn Barn at Wells Tye Farm, High Easter Road – <b>Approved</b></p>
15.00	<b><u>General Correspondence to note</u></b>
16.00	<b><u>EALC – Various (SS) - Nil</u></b>
17.00	<b><u>Bus News (ST) - Nil</u></b>
18.00	<p><b><u>Any Other Business</u></b></p> <p>Cllr Clyne reported that the roads in Barnston had recently been swept.</p> <p>Cllr Clyne agreed to demonstrate the defibrillator to local groups. The clerk agreed to prepare arrangements. <b><u>ACTION: PARISH CLERK</u></b></p>

## August 2019

Mr A Vince (Salary)	£ 505.88
Mr A Vince (Expenses)	£ 143.92
Mrs F Jupp (Salary)	£ 370.00
Mrs F Jupp (Expenses)	£ 32.25
Barnston village Hall	£ 12.75
HMRC PAYE	£ 126.40
James Todd & co	£ 93.60
<b><u>DIRECT DEBITS/STANDING ORDERS</u></b>	
EON	£ 105.25
A&J Lighting Solutions	£ 59.88
UDC	£ 56.31

## September 2019

Mr A Vince (Salary)	£ 383.20
Mrs F Jupp (Salary)	£ 403.00
Mrs F Jupp (Expenses)	£ 31.00
Solar illuminations - Battery	£ 89.98
HMRC PAYE	£ 95.80
PKF Littlejohn LLP	£ 240.00
Uttlesford District Council – Election costs	£ 115.35
<b><u>DIRECT DEBITS/STANDING ORDERS</u></b>	
EON	£ 105.25
A&J Lighting Solutions	£ 162.42
A&J Lighting Solutions	£ 59.88
UDC	£ 56.31

The next meeting is scheduled for Monday 14<sup>th</sup> October 2019, 7:45 p.m. at Barnston Village Hall.

Should any member of the public experience problems accessing/ printing the Minutes from the Website please

contact Barnstonpc@hotmail to request a copy.