**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 10th FEBRUARY 2020 - BARNSTON VILLAGE HALL**

Present:

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| Cllr R Burlend MBE (Chairman) | Cllr S Tuttlebury | Cllr C Day |
| **Cllr P Singleton** | **Cllr D Jackaman (Vice-Chairman)** | **Mrs Fay Jupp (Clerk)** |
| Cllr J Clyne MVO | Cllr S Sellens | Cllr M Jaggard |
| Cllr P Lavelle | Cllr V Ranger | Cllr S Barker |
| Cllr J Hills |  |  |

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| 1.00 | **Apologies for Absence**Cllr R Jones |
| 2.00 | **Declaration of Interest** - Nil |
| 3.00 | **Public Forum** - Nil |
| 4.00 | **District & County Councillors Report**Cllr Day and Cllr Lavelle gave an update on the progress of the Local plan. The Inspectors report has now been received and the recommendation from the inspectors is to disregard the existing local plan and commence the process again. A discussion followed regarding the cost implications and timing delays of this option.Cllr Day summarised the decision on the Stansted airport planning application which has been refused.Cllr Day provided an update on the Enforcement notice ENF/20/0002/C.Cllr Day read the report from the Environmental Health Team regarding their site visit to the Skyline Hotel. Cllr Day agreed to continue to look into this matter.Cllr Lavelle provided a progress report on the proposed refuse depot and the relocation of the existing depot.Cllr Barker explained the process for online reporting of pot holes and highways defects.Cllr Barker confirmed that the Highways inspector had assessed the hedge along High Easter Rd. It was agreed that the footpath needs to be reinstated and therefore the hedge needs to be cut back further.Cllr Barker agreed to follow this up. **ACTION: CLLR BARKER & CLLR CLYNE** Cllr Clyne asked for the grass verge to be reinstated on High Easter Rd following the recent works on the mini roundabout. Cllr Barker agreed to look into this matter. **ACTION: CLLR BARKER** |
| 5.00 | **Road Safety** There was a general discussion regarding the recent works at the mini roundabout. Cllr Jackaman raised concerns about the cost implications and accountability for the works.Cllr Barker confirmed the Highways Liaison officer is aware of the problems that have been associated with the work on the mini roundabout.  |
| 5.01 | **R.T.C Chelmsford Rd, Barnston**Cllr Jackaman and Cllr Clyne reported that they had both spoken to residents regarding the recent road traffic collision on Chelmsford Rd. A discussion ensued surrounding the current speed limit and the previously proposed measures to reduce the speed limit through the village.The parish council unanimously agreed to proceed with the quotation for two solar powered LED display speed signs. The old signs are to be retained and possibly relocated within the village. **ACTION: PARISH CLERK & CLLR CLYNE**  |
| 5.02 | **Barnston Mini roundabout**Cllr Barker confirmed that the mini roundabout will be subject to a Highways safety audit. The parish council will be informed of the outcome. **ACTION: PARISH CLERK** |
| 6.00 | **Minutes of Previous Meeting**Minutes of the previous meeting (13th January 2020) were agreed as a true and accurate record and signed by Cllr R Burlend, Chairman. |
| 7.00 | **Action Points from previous Meeting**Cllr Jaggard completed a site visit to Watts Close park and assessed the drainage issues. Cllr Jaggard agreed to obtain quotations for the proposed works. **ACTION: CLLR JAGGARD**The two engraved benches have been delivered and the parish clerk agreed to arrange a meeting between the handyman, Cllr Burlend and Cllr Clyne to confirm the site positions. **ACTION: PARISH CLERK** |
| 8.00 | **Clerk’s Report**The Parish Council agreed the SLCC annual membershipThe green waste skip from March to November 2020 has been booked. There is a 3% increase from 2019 - £1156. Dates to be displayed on notice boards and website. **ACTION: PARISH CLERK**The general waste skip attended on 18.01.20 and was well used by residents. |
| 9.00 | **Financial Position – Statement of bank account as at 31st January 2020**The financial position as at 31st January 2020 was £ 38791.95 in the current account. |
| 10.00 | **Review of the Code of Conduct –** Reviewed |
| 11.00 | **Planning Applications** UTT/20/0086/LB | Removal of existing roof tiles, damaged felt and batten. Check structural timber, replace felt and batten where necessary and replace tiles. | Brook Farm, Chelmsford Road, Barnston – Noted. |
| 12.00 | **Planning Applications Determined** UTT/19/1950/LB | Part Section 73A Retrospective application for alterations to a listed building including replacing external render with lime plaster and replace all windows and door on South, front elevation. Replace internal plasterboard with breathable wood fibre board and lime plaster. Remove C20th alterations to lounge fireplace. Remove C20th wall attached to SE corner | Pear Tree Cottage, Chelmsford Road – **Approved with conditions**UTT/19/3063/OP | Outline application with all matters reserved for demolition of existing dwelling and outbuildings and erection of 2 no. detached dwellings with garage | Cartref Chelmsford Road Barnston - **Refused** |
| 13.00 | **Planning Appeals** 20/00013/REF | Erection of 3 detached houses and garages | Land At Sparlings Farm, Chelmsford Road, Barnston – **Refused** |
| 14.00 | **General Correspondence to note - Nil** |
| 15.00 | **EALC – Various (SS) - Nil** |
| 16.00 | **Bus News (ST)** Cllr Tuttlebury confirmed that Essex County Council has now extended the £1.50 park and ride fare for students to the OAP fare. Further information will be displayed on the parish notice boards. **ACTION: PARISH CLERK** |
| 17.00 | **Any Other Business - Nil**Cllr Jackaman provided an update on matters relating to the Register of Common land.A discussion ensued regarding the installation of deterrent grass bunds around open spaces. Cllr Jaggard agreed to obtain quotations for this work.Cllr Burlend raised the matter of the handyman job description and the allocated weekly hours.There was general discussion surrounding this and it was agreed that Cllr Burlend would provide clarity to the handyman. |

**January 2020**

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| Mr A Vince (Salary)  | £ 80.59 |
| Mrs F Jupp (Salary)  | £315.00 |
| Dunmow Waste Management | £ 432.00 |
| UDC – Green waste skip | £1156.00 |
| HMRC PAYE  | £ 20.00 |
| Nancy Powell – Davies | £ 50.00 |
| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON   | £ 105.25 |
| A&J Lighting Solutions | £ 59.88 |
| A&J Lighting Solutions | £ 78.00 |
| A&J Lighting Solutions  | £ 139.02 |
| UDC  | £ 56.31 |

The next meeting is scheduled for Monday 9th March 2020, 7:45 p.m. at Barnston Village Hall.

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