**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 14th SEPTEMBER 2020 – REMOTE MEETING VIA ZOOM**

Present:

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| Cllr R Burlend MBE (Chairman) | Cllr S Barker | Cllr K Kirkham |
| Cllr D Jackaman | Cllr R Jones | Cllr P Lavelle |
| Cllr J Clyne MVO | Cllr S Sellens | Mrs Fay Jupp (Clerk) |
| Cllr M Jaggard | 4 Members of public | Cllr C Day |

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| 1.00 | **Apologies for Absence**  Cllr S Tuttlebury, Cllr P Singleton, Cllr J Hills.  Cllr Burlend welcomed our new Parish Councillor, Kathy Kirkham to the meeting. A general introduction followed. |
| 2.00 | **Declaration of Interest** - Nil |
| 3.00 | **Public Forum**  Four members of public were present at the meeting.  Two residents raised concerns regarding the removal of the dog bin from Berners End. Cllr Burlend provided a brief summary of his site visit to the bin and the reasoning behind the bin removal.  Since its removal, dog waste has been deposited in bags at the site. One resident erected a sign at the site in the hope that the waste would be deposited in a nearby dog bin.  Cllr Barker stated that Uttlesford District Council prefer dog waste to be disposed of at home and the clerk agreed to upload the dog waste policy to the village website. **ACTION: PARISH CLERK**  It was agreed that the resiting of the dog bin would be delayed until a later date. |
| 4.00 | **District & County Councillors Report**  Cllr Barker confirmed that most staff at ECC are continuing to work remotely due to the pandemic.  Cllr Barker explained the publication of a government White Paper which is expected in the next month.  A restructure of the current system of local government, resulting in the reshaping of areas into Unitary Authorities of approximately 400,000-600,000. This would mean that Greater Essex which would again include the current Southend and Thurrock Unitaries and has a population of around £1.82m would become 2, 3 or 4 unitaries. Alongside this would be a Combined Authority led by a directly elected mayor.  The likely timetable would be for shadow elections in May 2022 followed by the new Unitaries coming into place in 2023.  Cllr Lavelle raised awareness of firework displays and the impact these have on animals. Larger public displays should be advertised appropriately and only attended if social distancing can be adhered to. |
| 5.00 | **Road Safety**  No reported incidents.  The parish clerk has contacted Highways to request that vegetation obscuring the speed limit signs on High Easter Road is cut back. In addition, the clerk has requested the replacement of the two 30mph repeater signs that are missing, one adjacent to the dog bin and the other close to the gate of the football club.  Cllr Burlend summarised the latest speed data which has circulated. Since the last meeting Cllr Burlend has also liaised with the manufacturers regarding the downloading process and it now appears to be downloading correctly.  Cllr Jones agreed to obtain a schedule from Highways for when the grass verges are due to be cut back along Chelmsford Rd.  Cllr Barker confirmed that the road resurfacing of Great Dunmow high street has now been rescheduled and should be completed soon.  Cllr Barker has reported a few potholes in Barnston, as part of the latest initiative. One is a temporary repair in the main road opposite the entrance to Mill Field. Another is at the start of Berners End, in addition to the damaged repair on High Easter Rd and a couple of holes at Wells Tye Green. |
| 5.01 | **School bus provision**  Cllr Day and Cllr Burlend recently attended a public meeting organised by parents at the local football club, this meeting was held to discuss the matter of free school transport. Currently, there are six children in the village who have been refused free school transport.  Until lockdown these families paid for their school transport, however since August the contracted transport company has changed and now use smaller vehicles. This means that these spare seats are no longer available.  ECC will provide free home to school transport to the nearest school via the shortest road route. This is currently Dunmow St Marys school, children enrolled in Dunmow Primary School are therefore denied free transport. Cllr Day is currently seeking to have this route clarified.  The district councillors and the parish councillors are supporting the parents in their application for free transport from Essex County Council. |
| 6.00 | **Minutes of Previous Meeting**  Minutes of the previous meeting (13th July 2020) were agreed as a true and accurate record and signed by Cllr R Burlend, Chairman. |
| 7.00 | **Action Points from previous Meeting**  Advertising of the Barnston SWT has been successful and we now have a total of 10 volunteers.  Essex Highways undertook an inspection of the reported the overgrown grass and defective manhole cover on 27th July. This is pending a further investigation. Reference numbers: 2664142 and 2663128.  The overgrown trees at the entrance to Watts Close park were investigated on 16th July and the report is pending. - Reference no: 2663127. The clerk will continued to follow these up. **ACTION: PARISH CLERK**  The Landscape management plan for open spaces in Barnston has been uploaded to the village website.    The unresolved street light issue on High Easter Rd has been reported again and the clerk raised concerns about the unlit footpath and junction. Highways have now confirmed that this matter is now due for repair. The clerk will monitor this. **ACTION: PARISH CLERK**  The clerk has contacted Acorn services regarding the repainting of the yellow hatching within the layby on Chelmsford Rd.  The clerk has sent a letter to the resident regarding the overgrown climber on the footpath at Rayfield Close.  Cllr Barker and Rissa Long suggested a traffic monitoring scheme as part of a physical traffic calming proposal. The Parish Council felt that the data from the speed signs could be analysed in more detail. |
| 8.00 | **General Household waste skip – Saturday 10th October**  Cllr Burlend and Cllr Clyne agreed to volunteer on the skip day to enforce social distancing and car parking. |
| 9.00 | **Working Party – Wellstye Green**  An autumn clearance was discussed and a working party will include Cllr Jackaman, Cllr Kirkham, Cllr Jaggard and Cllr Hills.  The clerk agreed to arrange a date for the work. **ACTION: PARISH CLERK** |
| 10.00 | **Dog Bin – Berners End**  Discussed under item 3 |
| 11.00 | **Play Areas**  The concrete ramp/slope into Watts Close park is cracking and uneven. It needs to be levelled and concreted again. The clerk has asked Landvista Ltd to look at this and provide a costing for the work. **ACTION: PARISH CLERK**  Page 6 of safety inspection report - The damaged fence at Watts Close car park – the clerk has reported this to UDC as it is their fence.    The damaged fence at Watts Close field side - Rowley Fencing & Landvista Ltd are providing quotations for this repair work. **ACTION: PARISH CLERK**  Page 13 of safety inspection report - Inspection of cracks in play equipment.  The clerk obtained and circulated a quotation from Kompan to undertake an annual maintenance inspection of the play equipment. It was agreed to proceed with this quotation.   **ACTION: PARISH CLERK**  The clerk reported that residents have emailed to express interest in upgrading the play equipment. The clerk has contacted Wicksteed is waiting for a site meeting to obtain some quotations. In the meantime the clerk will obtain information for grants that might be available for new apparatus. **ACTION: PARISH CLERK**  The clerk will send a letter to the resident who has left old fencing materials on the outskirts of Watts Close park. **ACTION: PARISH CLERK** |
| 12.00 | **Clerk’s Report**  The website domain has been renewed for five years at the cost of £71.94  A resident has requested that the Oak trees on Rayfield Close are pruned back. The clerk will confirm the boundary and contact the landowner. **ACTION: PARISH CLERK**  The clerk has submitted the Essex Forest Initiative survey expressing interest in the tree planting for November 2021 to March 2022.  Hedge cutting around the village has now commenced. |
| 13.00 | **Financial Position – Statement of bank account as at 31st July & 31st August 2020**  The financial position as at 31st July 2020 was £ 34448.68 in the current account.  The financial position as at 31st August 2020 was £ 33019.31 in the current account. |
| 14.00 | **Parish Councillor**s – Review of Areas of Responsibilities  All of the areas of responsibilities were reviewed and agreed. These will be published to the village website. **ACTION: PARISH CLERK** |
| 15.00 | **Planning Applications**  UTT/20/1769/NMA | Non material amendment to UTT/19/1474/HHF - change conservation Velux window for standard top hung Velux with centre bar | Medhurst, High Easter Road, Barnston - **Previously circulated** |
| 16.00 | **Planning Applications Determined**  UTT/20/1338/NMA | Non material amendment to UTT/19/0427/FUL - alterations to internal layout and external window and door arrangement. | Haydens House, Onslow Green, Barnston– **Approved**  UTT/20/1186/FUL | Replacement of agricultural building | Great Broadfields Farm, Chelmsford Road– **Approved with conditions**  UTT/20/1355/HHF | Single storey rear extension | 6 Mill House Villas, Chelmsford Road– **Approved with conditions**  UTT/20/1769/NMA | Non material amendment to UTT/19/1474/HHF - change conservation Velux window for standard top hung Velux with centre bar | Medhurst, High Easter Road – **Approved with conditions**  UTT/20/1621/DOC | Application to discharge condition 2 (details of materials) and 3 (eaves and junction details) attached to UTT/20/0998/LB | Pear Tree Cottage, Chelmsford Road, Barnston - **Discharged conditions in full.**  UTT/20/1311/FUL | Use as outdoor wedding venue and temporary erection of marquees | Barnston Lodge, Parsonage Lane, Barnston- **Approved with conditions.**  UTT/20/1090/HHF | Section 73A Retrospective application for the erection of single storey side and rear extension (alternative scheme to that approved under planning permission UTT/19/0241/HHF) | 4 Millers Close Barnston - **Approved with conditions.** |
| 17.00 | **Planning Appeals**  20/00013/REF | Erection of 3 detached houses and garages | Land At Sparlings Farm, Chelmsford Road, Barnston–(**Appeal allowed 30/07/20 Previously circulated**) |
| 15.00 | **General Correspondence to note -** Nil |
| 16.00 | **EALC – Various (SS) -** Nil |
| 17.00 | **Bus News (ST) –** Nil |
| 18.00 | **Any Other Business**  Cllr Clyne reported that the Perspex on the bus notice board is broken. **ACTION: PARISH CLERK**  The clerk will follow guidance and make an assessment in October as to whether the next meeting is held remotely via zoom or at the village hall. |

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| August 2020 |  |
| Dunmow Waste Management | £ 653.76 |
| Mrs Fay Jupp - Expenses | £ 21.78 |
| Chairman’s Allowance | £11.00 |
| Mrs F Jupp (Salary) | £ 403.00 |
| Landvista Ltd | £ 698.00 |
| Landvista Ltd | £74.00 |
| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £105.25 |
| A&J Lighting | £59.88 |
| UDC | £56.46 |
| **September 2020** |  |
| Nancy Powell Davies | £50.00 |
| Mrs Fay Jupp - Expenses | £71.94 |
| Mrs F Jupp (Salary) | £ 458.00 |
| Landvista Ltd | £ 743.00 |
| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £105.25 |
| A&J Lighting | £59.88 |
| UDC | £56.46 |

The next meeting is scheduled for Monday 12th October 2020, 7:45 p.m.

Location to be confirmed.

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