**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 11th JANUARY 2021 – REMOTE MEETING VIA ZOOM**

Present:

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| Cllr R Burlend MBE (Chairman) | Cllr R Jones | Cllr K Kirkham |
| Cllr D Jackaman | Cllr J Clyne MVO | Cllr C Day |
| Cllr S Sellens | Cllr J Hills | Mrs Fay Jupp (Clerk) |
| Cllr S Barker | Cllr S Tuttlebury | Cllr P Lavelle |

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| 1.00 | **Apologies for Absence**  Cllr M Jaggard, Cllr P Singleton |
| 2.00 | **Declaration of Interest**  Cllr Tuttlebury declared an interest in Item 12: UTT/20/3270/HHF | Demolition of outbuilding and erection of single storey extension | 52 Watts Close, Barnston.  Cllr Hills and Cllr Kirkham each declared interests in Item 12: UTT/20/3380/FUL | Replacement Farmhouse and garage | Great Broadfields Farm, Chelmsford Road, Barnston. |
| 3.00 | **Public Forum** - Nil |
| 4.00 | **District & County Councillors Report**  Cllr Barker confirmed that the blocked drain on the mini roundabout was caused by leaf litter. Cllr Barker suggested that the Parish Council should contact the Highways Rangers if the drain becomes blocked again.  The Highways panel have included the pavement widening scheme on Buttles Hill within the forthcoming budget.  Cllr Barker confirmed that the trees over hanging into Rayfield Close are the responsibility of the landowner and therefore the maintenance of these trees is not the responsibility of the Highways Department.  Cllr Barker raised concerns about the calibration of the speed signs. Cllr Burlend agreed to review this.  Essex County Council is supporting families during this pandemic with various grant schemes. Information can be found on the Uttlesford website. The clerk agreed to upload information to the website. **ACTION: PARISH CLERK**  Cllr Hills raised concerns regarding the blocked drains along Chelmsford Rd, which is causing the surface water to flow along the B1008 and culminate outside Brook Farm. Cllr Hills stressed the dangers associated with this and requested that the drains are to be cleared.  Cllr Barker confirmed that she will look into this. **ACTION: CLLR BARKER**  Cllr Day provided an update on the Local Plan and the Local Plan Leadership Group. This group continues to meet and has approved the processes involved in “calls for sites” and “areas of search” which will commence shortly, and the responses will then lead to detailed mapping of theoretical “constraints and opportunities”  Cllr Day gave an update on the Stansted Airport Planning Appeal which will be put before three Planning Inspectors and is expected to last 40+ days. Documents can be found at the dedicated UDC web page: https://www.uttlesford.gov.uk/airport-appeal.  A “Draft” Local Heritage list has been produced and has now been distributed for public consultation which will last until 15th February.  Cllr Lavelle confirmed details relating to the relocation of the refuse depot. |
| 5.00 | **Garnetts Wood car park**  Cllr Kirkham has been working with Cllr Jackaman and they have identified that the car park at Garnetts Wood is common land and is not registered.  Essex County Council currently access Garnetts wood via this car park for woodland management. ECC have also managed the recent fly tipping incidents.  The Parish Council agreed that ECC should be requested to register this land and maintain it.  The clerk agreed to write to Cllr Barker regarding this matter. **ACTION: PARISH CLERK** |
| 6.00 | **Road Safety**  Cllr Burlend has compiled the latest speed data information. **ACTION: PARISH CLERK**  The clerk agreed to follow up the requests for replacement speed signs on High Easter Rd. **ACTION: PARISH CLERK**  A general discussion ensued relating to a number of Highways issues. The clerk agreed to write to Cllr Bentley and regularly contact the Highways department regarding these issues. **ACTION: PARISH CLERK**  Cllr Tuttlebury reported a faulty street light outside No 8 Berners End. **ACTION: PARISH CLERK** |
| 7.00 | **New play equipment for Watts Close park – (previously circulated)**  The clerk provided quotations for a variety of play equipment options for Watts Close park.  The Parish Council preferred the plastic equipment due to the durability and longevity. The clerk agreed to explore additional options and provide updated quotations at the next meeting. **ACTION: PARISH CLERK** |
| 8.00 | **Minutes of Previous Meeting**  Minutes of the previous meeting (14th December 2020) were agreed as a true and accurate record and signed by Cllr R Burlend, Chairman. |
| 9.00 | **Action Points from previous Meeting**  The hedging cutting along Chelmsford Rd has been completed.  The clerk has circulated quotations for the landscape annual maintenance work, which is due to be carried out at Wellstye Green. Cllr Kirkham confirmed that the land is being registered by the Parish Council. Maintenance of this common land will be over seen by the Parish Council and undertaken once the weather improves.  The clerk has reported the blocked drains along Chelmsford Rd via the Highways portal. Reference Numbers 2696111-2696113 these will be checked for updates.  The Defibrillator pads have been replaced.  A new salt spreader has been purchased and one salt spreader has been delivered to Cllr Burlend. |
| 10.00 | **Clerk’s Report**  Precept documents have been submitted via email for the forthcoming year,  General household waste skips will be arranged after the current lockdown has finished.  Landvista Ltd has cleared the overgrown vegetation along Chelmsford Rd next to the garage and pathway. The occupant of the garage has confirmed that he is happy with the clearance work. Topsoil has been levelled and this area will be grass seeded in the spring. |
| 11.00 | **Financial Position – Statement of bank account as at 30th December 2020**  The financial position as at 30th December 2020 was £ 33,047.80 in the current account. |
| 12.00 | **Planning Applications**  UTT/20/3380/FUL | Replacement Farmhouse and garage | Great Broadfields Farm, Chelmsford Road, Barnston**-Noted**  UTT/20/3335/LB | Erection of single storey rear extension | Millfield House, Mill Field, Barnston **-Noted**  UTT/20/3334/HHF | Erection of single storey rear extension | Millfield House, Mill Field, Barnston **-Noted**  UTT/20/3270/HHF | Demolition of outbuilding and erection of single storey extension | 52 Watts Close, Barnston **-Noted** |
| 13.00 | **Planning Applications Determined**  UTT/20/2900/HHF | Single storey extension between existing house and garage | Sakers, The Chase, Barnston – **Approved with conditions** |
| 14.00 | **Planning Appeals - Nil** |
| 15.00 | **General Correspondence to note -** Nil |
| 16.00 | **EALC – Various (SS)** |
| 17.00 | **Bus News (ST) –** Nil |
| 18.00 | **Any Other Business**  A resident has informed the Parish Council of a recent incident involving some steps which are located in Watts Close. Cllr Day agreed to look into this. The clerk will send the exact details to the district councillors.  **ACTION: PARISH CLERK** |

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| **December 2020** |  |
| James Todd & Co | £93.60 |
| K W Treecare | £3200.00 |
| Landvista Ltd | £837.60 |
| Mrs F Jupp (Salary) | £ 492.60 |
| Mrs F Jupp (Expenses) Zoom conferencing | £ 14.39 |
| Mrs F Jupp (Expenses) Defib pads | £ 85.01 |
| Mrs F Jupp (Expenses) Salt spreader | £194.04 |
| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £101.86 |
| A&J Lighting | £59.88 |
| UDC | £56.46 |

The next meeting is scheduled for Monday 8th February 2021, 7:45 p.m. via Zoom.

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