Barnston Parish Council - Monthly report - April 2020

**1.0  District & County Councillors Report**

Cllr Lavelle has reported that the VE Day anniversary celebrations in Great Dunmow have been cancelled. They will look to see whether they can be celebrated next year on the anniversary of the actual VE Day party in Dunmow. They are still checking as to whether a wreath can be laid on the War Memorial on 8th May.

As a result of the cancellations, would a wreath be laid in Barnston perhaps?

**2.0  Road Safety**

There have been 3 reported RTIs on the Barnston bends in the month of March.

Since the speed signs were installed, the data reports show that the average speed on Chelmsford Rd southbound was 30.4 mph and on the northbound side it was 31.5 mph.

**3.0  Minutes of Previous Meeting**

Minutes of the previous meeting (9th March 2020) are attached to this email. To be agreed via email as a true and accurate record. These minutes will be signed by Cllr R Burlend, Chairman at the next meeting in person (TBC).

**4.0  Action Points from previous Meeting**

The two benches have now been installed in the village.

The two speed signs have now been installed. Cllr Burlend will continue to monitor the data of these.

Cllr S Barker provided an update on the Highways audit - ECC86443090320

The safety audit for the Barnston mini roundabout scheme was completed on 5 February and no issues were identified requiring further action.

**5.0  Routine village maintenance matters**

Thank you to Cllr Ranger who organised the rangers to clear the footpaths - a fantastic job on the footpath leading out of the village towards Chelmsford.

Report from Landvista Ltd - The village has been cleared of litter. The hedge in Watts close park has been trimmed back and general maintenance has been undertaken throughout the village.

**6.0  Clerks Report**

The ROSpa inspection of the play areas on Chelmsford Rd and Watts Close are scheduled to take place during May/June. ROSpa have not increased their prices for 2020.

EALC membership will be renewed.

Year End Accounts - The clerk has liaised with the accountant to finalise the year end accounts.

Internal Audit - Maurice Howard has most of the documents for the audit. We are still waiting for the AGAR forms to be released.

The insurance for the ride on mower is due for renewal. The clerk is obtaining additional quotations.

The insurance for the Local Council policy is due on 31st May. The clerk will obtain additional quotations.

**7.0  Financial Position – Statement of bank account as at 31st March 2020**

The financial position as at 31st March 2020 was £ 27,822.49  in the current account.

**8.0  Planning Applications**

UTT/20/0666/TPO | Crown reduce by 3m 1 no. Beech and 1 no. Silver Birch, reduce height by 6m to 1 no. Poplar | Barnston Hall, Parsonage Lane, Barnston, CM6 3NY - (Previously circulated)

UTT/20/0773/DOC | Discharge of condition 2 (timber frame works) 3 (roof tiles) and 4 (mortar mix) attached to UTT/20/0086/LB | Brook Farm, Chelmsford Road, Barnston, CM6 3NX

<https://publicaccess.uttlesford.gov.uk/online-applications/weeklyListResults.do?action=firstPage>

UTT/20/0857/DOC | Application to discharge condition 2 (Hard and Soft Landscaping) attached to UTT/19/0427/FUL | Haydens House, Onslow Green, Barnston, CM6 3PP

<https://publicaccess.uttlesford.gov.uk/online-applications/files/E82144524739B0295169A84497B41566/pdf/UTT_20_0857_DOC-COVERING_LETTER-3361820.pdf>

**Please email the clerk if you have any comments relating to these planning applications.**

**9.0  Planning Applications Determined**

UTT/20/0086/LB | Removal of existing roof tiles, damaged felt and batten. Check structural timber, replace felt and batten where necessary and replace tiles. | Brook Farm, Chelmsford Road, Barnston – Approved with conditions

UTT/20/0190/LB | Installation of 4no. velux conservation roof windows to the rear elevation. | Apton Fields, Onslow Green - Withdrawn

**10.0  Website news; anything that needs to be posted on the website.**

The clerk will continue to update the website.

If you have any notices to be uploaded, please email them to the clerk.

**11.0  Clerks Actions**

The clerk will continue to prepare for the AGAR and audit.

Continuation of the sorting council paperwork in the garage.

Upload footpath maps to the website.

**Preparation for the next meeting on zoom. Scheduled for Monday 11th May at 7.45 pm.**

For those of you who have not used the program zoom before, please let me know and I can assist with this.

**12.0  Finance, Invoices standing orders and staff costs and expenses.**

April 2020

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| James Todd & Co | £    93.60 |
| Mrs F Jupp (Salary) | £  370.00 |
| MW East Anglia | £    10.00 |
| Village Hall | £ 12.75 |
| EALC Affiliation fee | £   290.12 |
| Landvista Ltd | £   698.00 |
| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £    98.47 |
| A&J Lighting Solutions | £    59.88 |
| UDC | £    57.02 |

**13.0  Review of Financial Regulations - see attached**

**14.0  Review of Risk Assessment - see attached**

**15.0  Review of Asset Register - see attached**

**16.0  Review of Standing Orders - see attached**

**17.0  A.O.B**