**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 9th NOVEMBER 2020 – REMOTE MEETING VIA ZOOM**

Present:

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| Cllr R Burlend MBE (Chairman) | Cllr P Singleton | Cllr K Kirkham |
| Cllr D Jackaman | Cllr J Clyne MVO | Cllr C Day |
| Cllr M Jaggard |  | Mrs Fay Jupp (Clerk) |

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| 1.00 | **Apologies for Absence**  Cllr S Tuttlebury, Cllr J Hills, Cllr P Lavelle, Cllr R Jones, Cllr S Barker, Cllr S Sellens |
| 2.00 | **Declaration of Interest** - Nil |
| 3.00 | **Public Forum** - Nil |
| 4.00 | **District & County Councillors Report**  Cllr Day provided an update on the Local Plan and the Community stakeholder Forum. The Community Stakeholder Forum has been established to complement and enhance the consultation process by providing a platform for discussion amongst communities.  UDC has agreed the purchase of the redundant banana factory in Little Easton. This will replace two waste depots in Dunmow and Saffron Walden. This site will also provide some office space for UDC staff in the South of the District.  A general discussion ensued surrounding the suitability of this site.  Cllr Day also provided an update on the school bus provision appeals. The parents submitted the first stage of appeals, which have been refused. Cllr Day will continue to support these residents and has raised questions regarding the appeal system. |
| 5.00 | **Road Safety**  No reported incidents.  Concerns were raised regarding the flooded area on the mini roundabout. There was a general discussion surrounding this. The clerk agreed to contact the Highways department and inquire about signage for road users. **ACTION: PARISH CLERK**  Cllr Burlend reported that the road works undertaken on Sunday 8th November adjacent to Plowden Close were in relation to the water main. The work was completed by 11.30am, however the road closure remained in place.  Cllr Burlend will circulate the speed data for October. **ACTION: CLLR BURLEND**  The clerk presented a quotation from Truvelo for two new speed signs. The proposed location is along High Easter Rd. The clerk will contact Highways to discuss the proposal and the proposed location. **ACTION: PARISH CLERK**  A discussion ensued surrounding the old signs and the possibility of utilising these. |
| 6.00 | **Hedges on Chelmsford Rd (quotations previously circulated)**  The clerk obtained tree quotations for the cutting of the hedges on Chelmsford Rd. The parish council agreed to instruct KW Tree care to undertake the work. **ACTION: PARISH CLERK** |
| 7.00 | **Minutes of Previous Meeting**  Minutes of the previous meeting (12th October 2020) were agreed as a true and accurate record and signed by Cllr R Burlend, Chairman. |
| 8.00 | **Action Points from previous Meeting**  The clerk is awaiting an update from Cllr Barker regarding an inspection of the flooding issue at the mini roundabout. **ACTION: CLLR BARKER**  Cllr Jaggard is awaiting a quotation for the repainting of the yellow lines. **ACTION: CLLR JAGGARD**  Cllr Kirkham reported that Cllr Hills has been liaising with residents at Rayfield Farm regarding the overgrown trees on Rayfield Close.  Cllr Kirkham and Cllr Hills are obtaining quotations for the landscape annual maintenance work, to be carried out at Wellstye Green. This work will be in accordance with the landscape management plan. **ACTION: CLLR HILLS & CLLR KIRKHAM**  There was a discussion about some of the local footpaths across farmland. Cllr Kirkham suggested that the reinstatement of the footpaths has been delayed due to the wet weather. |
| 9.00 | **Clerk’s Report**  Gigaclear confirmed that the damaged pavements were not damaged by them and referred the matter to BT Openreach. The clerk has been advised that BT have been working in Rayfield Close laying ducts and building joint boxes, so it is possible that the defect on the BT box will be rectified by them.  The clerk has completed the safe guarding review with HSBC Bank Plc. The existing signatories are R. Burlend, S. Tuttlebury, P. Singleton, S Sellens and F Jupp.  It was agreed that Barnston Parish Council would continue to support the Hundred Parishes Society with a £20 donation.  The Uttlesford green waste skip services will continue during the second coronavirus lockdown. The last two are scheduled for Saturday 14th & Saturday 28th November at 10.15am at the village hall.  The village hall has been booked for next year’s parish meetings. |
| 10.00 | **Financial Position – Statement of bank account as at 31st October 2020**  The financial position as at 31st October 2020 was £ 43,202.12 in the current account. |
| 11.00 | **2021/2022 Budget and Precept** (previously circulated)  The precept was discussed in detail for 2021/22 and this would consist of a 1% increase.  The clerk reported that she had met with the accountant to finalise the draft budget.  The precept was agreed at £28164.00. The paperwork will be completed and signed by both the Chairman and Parish Clerk in due course. **ACTION: PARISH CLERK** |
| 12.00 | **Park gym**  Cllr Clyne met with representatives from the village hall committee to discuss the location of the park gym.  It was agreed to locate the park gym in the play area behind the village hall.  The Parish Clerk will liaise with Cllr Clyne and funding applications will be submitted. |
| 12.00 | **Planning Applications**  UTT/20/2836/TPO | Reduce lower crown of oak tree by up to 2 metres. Reduce section of Oak tree by up to 4 meters | 45 Watts Close, Barnston |
| 13.00 | **Planning Applications Determined**  UTT/20/0938/HHF | Proposed erection of detached outbuilding for domestic garaging and storage | The Cart Lodge High Easter Road – **Approved with conditions** |
| 14.00 | **Planning Appeals - Nil** |
| 15.00 | **General Correspondence to note -** Nil |
| 16.00 | **EALC – Various (SS) -** Nil |
| 17.00 | **Bus News (ST) –** Nil |
| 18.00 | **Any Other Business**  Cllr Clyne confirmed that the village hall committee are happy to replace the dead Oak tree which was next to the memorial plaque. The clerk will make suggestions for a replacement tree. |

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| **November 2020** |  |
| PKF Littlejohn LLP | £240.00 |
| Dunmow waste management Ltd | £1143.36 |
| Mrs F Jupp (Salary) | £ 492.60 |
| Landvista Ltd | £ 837.60 |
| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £105.25 |
| A&J Lighting | £59.88 |
| UDC | £56.46 |
| A&J Lighting | £ 574.74 |

The next meeting is scheduled for Monday 14th December 2020, 7:45 p.m. via Zoom.

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