**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 10th JANUARY 2022 – BARNSTON VILLAGE HALL**

Present:

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| Cllr R Burlend MBE - Chairman | Cllr K Kirkham | Mrs Fay Jupp (Clerk) |
| Cllr D Jackaman -Vice Chairperson | Cllr J Clyne MVO | Cllr D Sellens |
| Cllr M Jaggard | Cllr J Hills | Cllr S Tuttlebury |
| Cllr R Jones | Cllr P Singleton | 1 member of public |

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| 1.00 | **Apologies for Absence**  Cllr C Day, Cllr P Lavelle, Cllr S Barker |
| 2.00 | **Declaration of Interest**  Cllr Singleton declared an interest in UTT/22/0016/HHF | Rear first floor extension with side dormers, infill to existing ground floor side extension at Lanacre, Chelmsford Road, Barnston. |
| 3.00 | **Public Forum**  One member of the public attended the meeting and raised concerns about the health of an Ash tree in Watts Close Park. The Parish Council discussed this at length and agreed to address the matter immediately. The Parish Clerk will contact an arboriculturist for an assessment and quotation for work. **ACTION: PARISH CLERK**  The resident reported several issues relating to car parking and congestion caused by this in Watts Close.  Cllr Jones provided information about the North Essex Partnership Scheme and the parking restrictions which could be applied for. This Scheme is resident led and supported by Parish Councils. 75% of residents to the affected areas would be required to submit a signed petition in order to activate the process. |
| 4.00 | **District & County Councillors Report**  Cllr Jones confirmed that the District Councillors’ report will no longer be submitted to the clerk prior to Parish Council meetings. Instead, Cllr Jones advised the clerk to contact the District Councillors with any issues, approximately two weeks before the meeting and they will report back to the Parish Council.  Cllr Jackaman thanked Cllr Barker for her assistance addressing the reduced number of stops on the revised X30 bus route. Cllr Barker confirmed that additional stops will be added to the route from 16th January 2022. |
| 6.00 | **Road Safety**  Cllr Clyne reported that the road surface on the mini roundabout on Chelmsford Road is deteriorating and breaking up. The kerb stone on the exit to Gt Dunmow is still loose and jutting out. Both issues have been reported via the Highways portal; References: 3527625 & 2704241.  Cllr Jones agreed to inform the Highways Panel. |
|  | **High Easter Road – Flooding**  Cllr Jaggard provided a report on the flooding on High Easter Rd adjacent to “Albans”.  A general discussion ensued and concluded that the road surface and adverse camber are the main contributing factors. The Parish Council believe that the camber of the road needs altering, in addition to resurfacing this section of road.  Cllr Jaggard agreed to contact the relevant land owners to discuss ditch clearance, however upon a recent inspection the adjacent ditches appear to be clear and functioning as intended. |
| 9.00 | **Minutes of Previous Meeting**  One addition to item 13. The clerk confirmed that no funding was granted through the Community Initiative Fund for the park gym. Despite this, the Parish Council has received £9900 in funding from other grant sources.  Minutes of the previous meeting (13th December 2021) were agreed as a true and accurate record and signed by Cllr Burlend, Chairman. |
| 10.00 | **Action Points from previous Meeting**  The clerk confirmed that Cllr Barker is liaising with the Highways department regarding the blocked road drains on Chelmsford Rd.  The park gym fence has been installed at the village hall park.  The clerk presented quotations for recycled park benches. The Parish Council agreed to allocate the Community Grant funding to one bench for the village hall play area and the Parish Council will purchase one for Watts Close play area.  Each bench will be bolted to a new concrete base. The clerk agreed to arrange this. **ACTION: PARISH CLERK** |
| 13.00 | **Clerk’s Report**  The AGAR Accountant Fees were discussed and the Parish Council agreed to obtain additional quotations for this service. **ACTION: PARISH CLERK**  The clerk confirmed that the Precept documentation was submitted on 4th January 2022.  The updating of the Bank Mandate was discussed and Cllr Jackaman agreed to be an added signatory. **ACTION: PARISH CLERK** |
| 14.00 | **Financial Position – Statement of bank account as at 31st December**  The financial position as at 31st December 2021 was £23,517.05 in the current account. |
|  | **Planning Applications**  UTT/21/3755/HHF | Forward single storey extension to garage, addition of porch with linking mono-pitch tiled roof, formation of dropped kerb crossover and installation of permeable paving. | Attwood House, Berners End - Noted  UTT/21/3655/AG | Agricultural grain store made from concrete panel walls with willow green cladding above and a cement fibre roof, concrete floor. | Bickners Farm, Parsonage Lane, Barnston - Noted  UTT/22/0016/HHF | Rear first floor extension with side dormers, infill to existing ground floor side extension | Lanacre, Chelmsford Road, Barnston CM6 1LR - Noted |
| 18.00 | **Planning Applications Determined - Nil** |
| 19.00 | **General Correspondence to note -** Nil |
| 20.00 | **EALC – Various – NIL** |
| 21.00 | **Bus News (ST) - Nil** |
| 22.00 | **Any Other Business**  Cllr Jackaman requested that the clerk obtains quotations for new play equipment in the village hall play area. Cllr Clyne agreed to contact the Sales Representative from Wicksteed. **ACTION: CLLR CLYNE**  Cllr Jaggard asked the clerk to confirm the correct timing for the desilting of the pond at Wellstye Green, which is located within a SSSI. The clerk agreed to obtain this information. **ACTION: PARISH CLERK** |

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| **January 2022** |  |
| James Todd & Co | £31.20 |
| Barnston Village Hall | £12.75 |
| Mrs F Jupp (Salary) | £436.10 |
| Barnston Village Hall | £12.75 |
| Landvista Ltd | £ 897.60 |
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| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £186.24 |
| A&J Lighting | £ 59.88 |
| UDC | £ 57.11 |

The next meeting is scheduled for Monday 14th February 2022, 7pm at Barnston village hall.

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contact Barnstonpc@hotmail to request a copy.