**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 11th APRIL 2022 – BARNSTON VILLAGE HALL**

Present:

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| Cllr R Burlend MBE - Chairman | Cllr J Clyne MVO | Mrs Fay Jupp (Clerk) |
| Cllr D Jackaman -Vice Chairperson | Cllr J Hills | Cllr D Sellens |
|  | Cllr P Singleton | Cllr S Tuttlebury |

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| 1.00 | **Apologies for Absence**  Cllr C Day, Cllr R Jones, Cllr S Barker, Cllr K Kirkham, Cllr M Jaggard & Cllr P Lavelle |
| 2.00 | **Declaration of Interest** - Nil |
| 3.00 | **Public Forum** - Nil |
| 4.00 | **District & County Councillors Report -** Nil |
| 5.00 | **Road Safety**  Prior to the meeting Cllr Barker confirmed to the clerk that an alleged breach of planning control- not building in accordance with the approved plans UTT/19/0427/FUL had been reported at the location of Haydens Barn, Onslow Green. Planning Enforcement and Essex Highways are carrying out inspections.  There was a general discussion regarding the recent works at this property and the potential impact to pedestrians and road users.  Cllr Burlend summarised details of a recent meeting with Essex County Councillor Lee Scott. Keys points included the improvement of road surfaces and the repair of potholes within the County. These issues are at the forefront of the schedule of works and in due course they will be rectified.  Any road surface faults can be reported via the online portal at: <https://www.essexhighways.org/tell-us> |
| 6.00 | **Minutes of Previous Meeting**  Minutes of the previous meeting (14th March 2022) were agreed as a true and accurate record and signed by Cllr Burlend, Chairman. |
| 7.00 | **Action Points from previous Meeting**  The clerk has obtained a scheme request form for the Local Highways Panel to consider the extension of the 30mph speed limit zone from Chelmsford Rd to Onslow Green. This application will be submitted to Cllr Barker for review and then onto the Highways Liaison Officer. The clerk will circulate this for input from the Councillors. **ACTION: PARSH CLERK**  One of the new recycled plastic benches has arrived and this will be installed in the village hall play area. The exact location is to be agreed.  The tree surgeon has been booked to complete the work on the Ash tree in Watts Close park. At the same time, he will assess the surrounding trees following the recent storm.  Cllr Sellens reported a broken footpath sign along the Little Dunmow footpath from the Sewage works. The clerk has reported this.  The park gym has now been installed and the post inspection report was completed on 4th April. One piece of equipment is missing due to a delay with delivery. The Parish Council agreed to withhold the final payment for completion until the missing piece is installed.  A swing gate latch will be added to the new park gym gate. **ACTION: PARSH CLERK** |
| 9.00 | **Clerk’s Report**  The clerk has submitted the VAT return for a reclaim of £ 7625.00  The EALC membership will be renewed.  The clerk has finalised the Year End accounts with the accountant. Preparation for the Internal audit is now under way. **ACTION: PARSH CLERK**  The precept revenues will be credited to the account in 2 instalments. One on the 21st April and the other on 19th September.  The clerk reported an increase in the cost of specialist services, including the street lighting maintenance and supply, the skips services, the grounds maintenance services and the garage rent. These were all discussed, and the Parish Council agreed to monitor these over the forthcoming year.  A Finance meeting will be arranged in due course. **ACTION: PARSH CLERK**  The Community Project Grant Scheme has now opened for the 2022/23. An application for new play apparatus within the village hall play area was agreed and the clerk will proceed with this application. **ACTION: PARSH CLERK** |
| 10.00 | **Financial Position – Statement of bank account as at 31st March 2022**  The financial position as of 31st March 2022 was £ 14593.16 in the current account. |
|  | **Review of Code of Conduct –** reviewed and agreed |
|  | **Review of Risk Assessment –** reviewed and agreed |
|  | **Review of Financial Regulations –** reviewed and agreed |
|  | **Review of Standing Orders** – reviewed and agreed |
| 11.00 | **Planning Applications**  UTT/22/0772/AG | Agricultural building | Mawkinherds Farm, High Easter Road, Barnston - Noted  UTT/22/0944/HHF | Removal of flat ceiling in kitchen. Alteration of door openings and external door. Insertion of rooflights. | The Old Rectory, Parsonage Lane - Noted  UTT/22/0945/LB | Removal of flat ceiling in kitchen. Alteration of door openings and external door. Insertion of rooflights. | The Old Rectory, Parsonage Lane - Noted |
| 12.00 | **Planning Applications Determined**  UTT/22/0171/CLP | Single storey rear extension following demolition of existing conservatory/lean to. Timber frame construction with flat timber roof. New side dormer - timber construction | Hillington, Chelmsford Road – **Approved – Proposed Certificate of Lawfulness**  UTT/21/3538/LB | Proposed alterations to existing cartlodge | Broadgroves Farmhouse, Chelmsford Road – **Approved with Conditions**  UTT/22/0989/DOC | Application to discharge condition 2 (external materials) attached to UTT/21/1497/FUL | Little Penton Onslow Green – **Approved with Conditions**  UTT/22/0881/NMA | Non material amendment to UTT/21/2894/HHF - change to proposed dormer materials. | 31 Rayfield Close Barnston – **Approved with Conditions** |
| 13.00 | **General Correspondence to note -** Nil |
| 14.00 | **EALC – Various – NIL** |
| 15.00 | **Bus News (ST)**  Cllr Tuttlebury confirmed that the Bus 42A is now Bus 323/324. |
| 16.00 | **Any Other Business**  The streetlight at the top of Berners End is not working. The Clerk will report this. **ACTION: PARSH CLERK**  Cllr Jackaman and Cllr Kirkham will meet to discuss the installation of the telegraph pole on the corner of High Easter Rd.  Cllr Clyne confirmed that Gigaclear had completed the reinstatement works around the village hall sign.  Cllr Jackaman provided information regarding funding for Jubilee Celebration. The Clerk will investigate this. **ACTION: PARSH CLERK** |

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| **March 2022** |  |
| James Todd & Co | £ 31.20 |
| Barnston Village Hall | £12.75 |
| Mrs F Jupp (Salary) | £ 492.60 |
| Mrs F Jupp (Expenses) | £ 6.85 |
| EALC | £ 291.37 |
| Landvista Ltd | £ 1077.12 |
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| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £167.16 |
| A&J Lighting | £ 59.88 |
| UDC | £ 57.11 |

The next meeting is scheduled for Monday 9th May 2022, 7pm at Barnston village hall.

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