**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 12th JULY 2021 – BARNSTON VILLAGE HALL**

Present:

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| Cllr D Jackaman- Vice Chair | Cllr J Clyne MVO | Mrs Fay Jupp (Clerk) |
| Cllr M Jaggard | Cllr J Hills | Cllr P Singleton |
| Cllr S Barker | Cllr S Tuttlebury | Cllr P Lavelle |

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| 1.00 | **Apologies for Absence**  Cllr R Burlend MBE, Cllr K Kirkham, Cllr C Day, Cllr R Jones  Cllr Jackaman started the meeting by thanking and acknowledging the support which Cllr Sharon Sellens has given to the Parish Council since November 2003. The Parish Council will be donating £100 from the Chairman’s Allowance to St Clare Hospice in her memory. |
| 2.00 | **Declaration of Interest** – Nil |
| 3.00 | **County Broadband – Fibre rollout. Q&As with Mr Craig Larter (15mins)**  Representatives from County Broadband attended the meeting to provide a summary of the fibre rollout programme. It was acknowledged that the recent standard of remedial work has been poor and this has been rectified. The parish council was given assurance that this would not occur again.  County Broadband received a total of 29 pole objections from residents in Barnston, as a result the 4 newly installed poles will be removed and an underground solution will be installed as an alternative.  Councillors raised concerns regarding the scheduled road closure of High Easter Rd and the diversion route. The build supervisor confirmed that the permit will only be granted, if all businesses have access at all times along High Easter Rd. This road closure will also be manned 24hrs a day. A leaflet drop will be provided to every household affected.  In summary, the design project originally contained 25 new telegraph poles, only 5 poles are remaining. Three of which, will be installed onto private land, 1 on High Easter Rd and 1 on Parsonage Lane.  This project should be completed by the end of August and the connection will be live in September. |
| 4.00 | **Public Forum** - Nil |
| 5.00 | **District & County Councillors Report**  Cllr Barker attended the meeting and confirmed that the loose kerb stone on the mini roundabout will be scheduled for repair.  Cllr Clyne raised concerns relating to the road repairs on High Easter Rd and Chelmsford Rd. The recent road chippings have blocked drains and covered the pavements. Cllr Barker agreed to follow this up. **ACTION:CLLR BARKER**  Cllr Jaggard reported the flooding on High Easter Road and confirmed that the culvert drain had collapsed. A discussion ensued and Cllr Barker agreed to enquire as to whether the parish council could have permission to clear the culvert drain and then the parish council could approach the landowner regarding the clearance of the blocked ditch. **ACTION:CLLR BARKER**  Cllr Barker confirmed that on 22nd July the ‘Call for sites’ list will be published on the UDC website under the Local plan criteria for housing.  Cllr Lavelle provided information about Great Dunmow Town Council’s Teddy bear picnic which will be held at the recreation ground on 24th July from 2pm. Further information will be circulated.  Cllr Day provided a District Councillor’s report for the meeting. Key points of the report included;  An update on the lifting of the Coronavirus restrictions and changes to ‘in person’ meetings.  Uttlesford District Council has just completed the ‘Call for Sites’ for the Local Plan. UDC policy officers are now in the process of examining the details which have been put forward. Currently this is on track with the  timetable agreed in the Local Development Scheme in October 2020.  Small businesses in Uttlesford are set to receive a Covid-19 recovery boost as part of a new £347,770 package.  As well as town centre funding, Dunmow, Saffron Walden and Stansted will see a £10,000 boost for artisan and pop-up traders with UDC supporting a new market in each town at least once during the next year.  Work continues in earnest at the site of the old banana ripening centre at Little Canfield. This is a massive warehouse and suite of offices purchased by UDC last year. The intention being to relocate the two refuse (transport) depots from Shire Hill in Saffron Walden and New Street in Great Dunmow. |
| 6.00 | **Road Safety**  Cllr Tuttlebury reported two cracked drain covers in Watts Close. The clerk agreed to investigate and report these to Highways. **ACTION:PARISH CLERK**  Cllr Clyne reported a broken street light at Barnston Green. **ACTION:PARISH CLERK**  Cllr Tuttlebury requested hedge pruning along the footpath at Berners End. **ACTION:PARISH CLERK**  The clerk reported that the grass verges had been mown along Buttles Hill. |
| 7.00 | **Minutes of Previous Meeting**  Minutes of the previous meeting (14th June 2021) were agreed as a true and accurate record and signed by Cllr Jackaman, Vice - Chairman. |
| 8.00 | **Action Points from previous Meeting**  The clerk has reported the loose kerb stone and blocks on the mini roundabout to Highways.  The clerk has reported the missing chervons on the Barnston bends to Highways.  The clerk has issued letters to residents regarding overgrown hedgerows. |
| 9.00 | **Park Gym**  Cllr Clyne and the clerk will complete and submit the Community Initiative Fund application. **ACTION:CLLR CLYNE & PARISH CLERK**  A discussion ensued surrounding the location of the gym and various ideas were suggested. Cllr Clyne agreed to discuss these ideas with the Village hall committee.  The clerk agreed to obtain quotations for a divider fence within the village hall play area for the park gym. **ACTION:PARISH CLERK** |
| 10.00 | **Clerk’s Report**  The Defibrillator annual check has been completed and submitted to Webnos.  The new toddlers play apparatus has been installed in Watts Close park.  The clerk has ordered 1 pallet of salt from the salt bag scheme for 2021/22  A reminder that there is no meeting in August  Finance meeting to be arranged for September.  The clerk requires an external hard drive to back up all of the Council files and accounts. The parish council agreed this purchase. |
| 11.00 | **Financial Position – Statement of bank account as at 30th June 2021**  The financial position as at 30th June 2021 was £ 38520.69 in the current account. |
| 12.00 | **Internal Audit Report –(Previously circulated)**  The Internal Audit, previously circulated, was considered and accepted by the Parish Council.  Maurice Howard, Internal Auditor is retiring, and a new auditor needs to be appointed.  The clerk agreed to contact auditors for further information.  A Finance meeting is scheduled for October. |
| 13.00 | **Planning Applications**  UTT/21/2095/HHF | Proposed side extension and rear extension with associated works. | Stanbridge Plowden Close Barnston – **Comments to be made - ACTION:PARISH CLERK**  UTT/21/2147/LB | Proposed single storey extensions to Parsonage Barn and the annexe within its grounds, and erection of garden brick wall. | Parsonage Barn, Parsonage Lane - Noted  UTT/21/2146/HHF | Proposed single storey extensions to Parsonage Barn and the annexe within its grounds, and erection of garden brick wall. | Parsonage Barn Parsonage Lane Barnston- Noted  UTT/21/2245/OP|Application for increase of 3 dwellings to 5 Dwelling. |Sparlings Farm, Chelmsford Rd, Barnston - Noted |
| 14.00 | **Planning Applications Determined**  UTT/21/1482/LB | Emergency works to roof structure to apse south end of roof | The Old Rectory Parsonage Lane Barnston –**Approved with conditions** |
| 15.00 | **General Correspondence to note -** Nil |
| 16.00 | **EALC – Various - Nil** |
| 17.00 | **Bus News (ST) - Nil** |
| 18.00 | **Any Other Business**  Cllr Clyne reported an overhanging tree outside the Mission on Chelmsford Rd. Cllr Tuttlebury agreed to liaise with them regarding its removal. It was agreed to instruct Landvista to remove this back to ground level and tidy the area. **ACTION:CLLR TUTTLEBURY & PARISH CLERK**  Cllr Clyne reported a meeting with the grounds maintenance contractor regarding the current growing season and the need to increase the hours spent on maintaining the village. The parish council agreed for a seasonal increase with the grounds maintenance.  The grass cutting in Watts Close play area was delayed to coincide with installation of new play equipment. |

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| **July 2021** |  |
| James Todd & Co | £ 93.60 |
| Landvista Ltd | £897.60 |
| Mrs F Jupp (Salary) | £492.60 |
| Barnston village Hall | £21.25 |
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| Landvista Ltd | £94.80 |
| **DIRECT DEBITS/STANDING ORDERS** |  |
| EON | £101.86 |
| A&J Lighting | £59.88 |
| UDC | £57.11 |

The next meeting is scheduled for Monday 13th September 2021, 7pm at Barnston village hall.

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