

# **MINUTES OF BARNSTON PARISH COUNCIL**

## **MONDAY 12<sup>th</sup> JUNE 2023 – BARNSTON VILLAGE HALL**

Present:

Cllr R Burlend MBE (Chairperson)	Cllr J Clyne MVO	Cllr J Hills
Cllr Martin	Cllr S Tuttlebury	Cllr S Barker
Cllr M Jaggard	1 member of public	Cllr D Sellens
Cllr P Singleton		Mrs Fay Jupp (Clerk)

1.00	<p><b><u>Apologies for Absence</u></b></p> <p>Cllr T Loveday, Cllr Regan, Cllr D Jackaman (Vice- Chairperson) &amp; Cllr K Kirkham</p>
2.00	<p><b><u>Declaration of Interest</u></b></p> <p>The Clerk signed the Declaration of Interest register for items relating to the current Grounds Maintenance Contractor.</p>
3.00	<p><b><u>Public Forum</u></b></p> <p>One resident attended the meeting and asked how the weeds are being maintained, particularly around Barnston Green and Rayfield Close. The clerk confirmed that weeds throughout the village had recently been treated and the herbicide should take effect in the coming week.</p> <p>A number of overgrown gardens were discussed and the clerk agreed to write to these residents regarding this matter.</p> <p>Cllr Barker confirmed that she would also follow this up.</p> <p>The maintenance of the pathway from Berners End to Millfield is currently undertaken by UDC, additional, this has been now included in the new village maintenance contract. Therefore, it will be regularly checked.</p>
4.00	<p><b><u>District &amp; County Councillors Report</u></b></p> <p>Cllr Barker updated the Council on High Easter Rd. The edge of the road is collapsing near to Medhurst and the kerb edges are becoming hazardous. This has been referred to the senior Highways Officer. In addition, Affinity water have carried out a site visit and reported that the ditch is blocked outside Wellstye Farm. Cllr Barker is due to meet with the Highways Buddy to assess this. Cllr Braker will continue to follow this up. <b><u>ACTION: CLLR BARKER</u></b></p> <p>Cllr Barker confirmed that there were no further updates on the water and drainage issues at the top of The Chase. Cllr Barker will continue to follow this up. <b><u>ACTION: CLLR BARKER</u></b></p> <p>The road repairs at the Hoblongs Junction, Great Dunmow are scheduled for overnight closures on 12<sup>th</sup> July.</p> <p>Cllr Barker provided information to the clerk regarding grants that are available within the County.</p> <p>No further updates reported on Haydens Barn Enforcement Order.</p> <p>Cllr Chris Martin attended the meeting and took the opportunity to introduce himself to the Parish Council.</p> <p>Cllr Clyne reported that the speed signs on Buttles Hill have been reduced in height. Cllr Barker agreed to find out the reason for this. <b><u>ACTION: CLLR BARKER</u></b></p>

	<p>A general discussion ensued regarding the height of the grass along the A120 slip road and surrounding areas. Cllr Barker summarised the grass mowing regime undertaken by Highways. If the area is not mown, the clerk will report to Highways. <b><u>ACTION: PARISH CLERK</u></b></p>
5.00	<p><b><u>Tender of Village Ground Maintenance</u></b></p> <p>Cllr Burlend stated that the clerk and RFO, Mrs Fay Jupp did not take part in the decisions or discussions relating to the current and future grounds maintenance contract.</p> <p>In total four quotations were received for the tender of a three-year village grounds maintenance contract commencing on 1<sup>st</sup> July 2023.</p> <p>The Finance Committee reviewed the quotations at the Finance meeting and concluded that Landvista Ltd should be recommended to the Council for consideration. This was based on the submission of a competitive quotation, which also highlighted professional and competent procedures to be in place.</p> <p>The Council agreed to instruct Landvista Ltd. The Contract will be signed and Landvista Ltd will be instructed.</p>
6.00	<p><b><u>Road Safety</u></b></p> <p>Addressed under item 4.</p>
6.01	<p><b><u>High Easter Rd</u></b></p> <p>Cllr Burlend summarised an email provided by Cllr Kirkham regarding the pipework both down the side and under the High Easter road located at Wellstye Green. It is believed that this pipework is broken and therefore the water now does not run underground but comes out onto the surface and runs down the side of the road. Cllr Burlend asked the clerk to continue to request updates from Cllr Barker regarding this matter, which is currently being investigated.</p>
6.02	<p><b><u>Drains on Chelmsford Rd</u></b></p> <p>Addressed under item 4.</p>
7.00	<p><b><u>New play equipment – VH Play area</u></b></p> <p>The clerk provided information regarding the proposed new piece of play equipment, which is to be located in the village hall park.</p> <p>Cllr Jaggard agreed to install the apparatus on provision that the supplier can sign off the safety inspection upon completion.</p> <p>The clerk agreed to revert back and provide an update at the next meeting.</p>
8.00	<p><b><u>Village Hall Committee update -PS</u></b></p> <p>Cllr Singleton informed the Council of the new shelter and garden which is being installed at the village hall in memory of Mrs Sharon Sellens.</p> <p>The Council look forward to its installation and thanked the Village Hall Committee for all their hard work.</p> <p>Cllr Singleton confirmed that the new Chairman is Mr Gerald Darcy.</p>
9.00	<p><b><u>Minutes of Previous Meeting</u></b></p> <p>Minutes of the previous meeting (11<sup>th</sup> May 2023) were agreed as a true and accurate record and signed by Cllr R Burlend, Chairperson.</p>

10.00	<p><b><u>Action Points from previous Meeting</u></b></p> <p>The clerk contacted the Planning Enforcement department and Cllr Barker regarding the wall removal at Haydens Barn. No updates have been received. The clerk will continue to follow this up. <b><u>ACTION: PARISH CLERK</u></b></p> <p>The gate latch into the park gym has been repaired.</p> <p>Uneven areas within the village hall park have been levelled with soil, removing any trip hazards.</p> <p>The bus stop next to The Chase was cleaned out following the recent flood. Cllr Singleton thanked the contractor for doing this in such a timely manner.</p> <p>The Barnston gateway signs are due to be cleaned in due course. <b><u>ACTION: PARISH CLERK</u></b></p> <p>Herbicide spraying has been undertaken around the village. Cllr Burlend asked whether additional areas could be sprayed following the request from a resident. The clerk agreed to speak to the contractor. <b><u>ACTION: PARISH CLERK</u></b></p>
11.00	<p><b><u>Clerk's Report</u></b></p> <p>The Local Council Insurance has been renewed for a premium of £ 494.15</p> <p>The Defibrillator pads have been renewed with a new expiry date of December 2025. The annual Defibrillator test will be completed on 17<sup>th</sup> June. <b><u>ACTION: PARISH CLERK</u></b></p> <p>The general household waste skip is booked for Saturday 1<sup>st</sup> July at 10am at the village hall car park.</p> <p>Hundred Club subscription has been approved.</p> <p>One pallet of winter salt has been ordered for winter supplies.</p>
12.00	<p><b><u>Financial Position – Statement of bank account as of 31<sup>st</sup> May 2023</u></b></p> <p>The financial position as of 31<sup>st</sup> May was £ 18202.96 in the current account.</p>
13.00	<p><b><u>Planning Applications</u></b></p> <p>UTT/23/1390/LB   Erection of a single storey rear extension 1.5m to the rear of the existing rear extension   Millfield House, Mill Field, Barnston - Noted</p> <p>UTT/23/1389/HHF   Erection of a single storey rear extension 1.5m to the rear of the existing rear extension   Millfield House, Mill Field, Barnston - Noted</p> <p>UTT/23/1171/CLP   Side extension the length of the house to include a shower room, additional toilet, utility room and a small office.   Forclaz, Chelmsford Road, Barnston - Noted</p>
14.00	<p><b><u>Planning Applications Determined</u></b></p> <p>UTT/23/1043/HHF   Demolition and reinstatement of existing storage outbuilding. New garden room with associated landscaping   Haydens Barn Onslow Green Barnston – <b>Refused</b></p>
15.00	<p><b><u>General Correspondence to note - Nil</u></b></p>

16.00	<b><u>EALC – Various – Nil</u></b>
17.00	<b><u>Bus News</u></b>
18.00	<b><u>Any Other Business - Nil</u></b>

A&J Lighting	£ 59.88
Community Heartbeat	£ 80.34
Wicksteed	£ 316.80
Heelis & Lodge	£ 250.00
JRB Enterprise	£ 295.20
Partners by Design	£ 210.00
Landvista Ltd	£ 1077.12
James Todd & Co	£ 34.32
Fay Jupp Salary	£ 518.00
Barnston Village Hall	£ 14.25
Fay Jupp Expenses	£ 8.80
Chairman's Allowance	£ 26.00
UDC	£ 59.93
N Power	£ 146.15
HSBC	£ 8.00

The next meeting is scheduled for Monday 10<sup>th</sup> July 2023, 7pm at Barnston village hall.

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