**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 11th DECEMBER 2023 – BARNSTON VILLAGE HALL**

Present:

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| Cllr R Burlend MBE (Chairperson) | Cllr S Tuttlebury | Cllr D Sellens |
| Cllr D Jackaman (Vice- Chairperson) | Cllr B Regan | Mrs Fay Jupp (Clerk) |
| Cllr J Clyne MVO | Cllr S Barker | Cllr J Hills |
| 1 member of public | Cllr M Jaggard |  |

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| 1.00 | **Apologies for Absence**  Cllr Martin, Cllr P Singleton & Cllr Loveday |
| 2.00 | **Declaration of Interest** – Nil |
| 3.00 | **Public Forum**  One member of the public enquired as to when a tree will be planted at Wells Tye Green to commemorate the King’s Coronation. The clerk confirmed that the bareroot tree season has commenced and the tree will be purchased and planted in due course. **ACTION: PARISH CLERK** |
| 4.00 | **District & County Councillors Report**  Cllr Barker provided an update on the local boundary review. From 2025 Uttlesford District Council will increase its number of Councillors from 75 to 78.  Felsted and Stebbing and the Sampfords are two Wards within our district which will now come under the Braintree parliamentary constituency at the next general election.  Additionally, Hatfield Heath, Broad Oak and the Hallingburys will now come under the Harlow parliamentary constituency at the next general election.  Cllr Barker summarised the new 20mph blanket speed limit scheme which is being considered for areas within the County.  Cllr Regan provided an update on the draft Local Plan. Cllr Regan confirmed that the information provided at recent exhibitions was in accordance with the relevant regulations. The housing proposals at Church End and Bigods Lane have prompted a large response from residents. The deadline for the submission of comments is 18th December.  Cllr Regan confirmed that UDC have submitted a letter to government urging them to hold water companies accountable for allowing sewage to enter watercourses.  Cllr Regan confirmed that the war memorial in Gt Dunmow has now been cleaned. The clerk will write to Cllr Regan to accept the opportunity to lay a wreath at the Remembrance service next year. The Clerk will also contact the Royal British Legion to purchase the wreath. **ACTION: PARISH CLERK**  A discussion ensued surrounding the planning application at the Skyline hotel. The Parish Council is supportive of the redevelopment of this site; however, the current proposal seeks in the view of the Parish Council, to overdevelop the site, with insufficient parking areas for the proposed dwellings. Cllr Barker and Cllr Regan agreed to assist with the response to this application.  In the meantime, Cllr Regan agreed to raise general safety concerns with the relevant council departments regarding the current occupants of the hotel and to call in the application. |
| 5.00 | **Road Safety**  Cllr Clyne reported that the mini roundabout had flooded because of the recent rainfall. Cllr Barker agreed to report this to her Highways colleague.  Notification has been received of the closure of Chelmsford Road due to commence on 14th December 2023 for 6 nights (20:00 - 05:00) however signs indicate that the closure is for one night on the 15th December. The closure is required for the safety of the public and workforce while Essex County Council undertakes machine patching. |
| 6.00 | **Draft Local Plan**  Planning comments previously circulated to Councillors.  The Parish Council have reviewed the draft local plan and compiled a report for submission. This report highlights the impact of the overdevelopment of Gt Dunmow and the knock-on effect to the village of Barnston. Cllr Burlend summarised the draft comments and the Councillors agreed for the clerk to submit these to UDC. **ACTION: PARISH CLERK** |
| 7.00 | **Parish Council Vacancy**  The UDC Elections Officer confirmed that they did not receive a request from 10 electors for an election in respect of the vacancy following the passing of Cllr Kirkham. Therefore, the vacancy can now be filled by co-option.  The clerk has received an expression of interest from one resident, who was unable to attend the meeting. The Parish Council agreed to defer this to the next meeting. |
| 9.00 | **Minutes of Previous Meeting**  Minutes of the previous meeting (13th November 2023) were agreed as a true and accurate record and signed by Cllr R Burlend MBE (Chairperson) |
| 10.00 | **Action Points from previous Meeting**  The Clerk wrote to the Director of Planning, Mr Dean Hermitage and The Authorising Officer, Mr Nigel Brown regarding the application for a Certificate of Lawfulness which is pending for Haydens Barn. The Parish Council has suggested that this matter or indeed any future or pending planning applications are not considered until the landowner fully complies with the enforcement notices.  The new piece of play equipment for the village hall park has been delivered to ALD Ltd. Cllr Jaggard confirmed that the installation would be provisionally booked for January/February, depending on the weather and other commitments.  The clerk will obtain quotations for the wet pour surfacing. **ACTION: PARISH CLERK**  The Clerk has completed and returned the funding paperwork to Cllr Regan for the Wet pour safety surface.  The Parish Council thanked Cllr Hills for hedge cutting on Buttles Hill and Watts Close. |
| 11.00 | **Clerk’s Report**  Onslow Green nature reserve has been flailed and minor tree works undertaken.  The forthcoming budget and precept were discussed in detail at the last meeting. The Parish Council agreed to increase the precept by 4%. The anticipated increase is in the region of £3.18 per year per household. The Precept was agreed at £29,730. The paperwork was completed and signed by both the Chairman and Parish Clerk. |
| 13.00 | **Financial Position – Statement of bank account as of 30th November 2023**  The financial position as of 30th November was £ 10,839.81 in the current account. |
| 14.00 | **Planning Applications**  UTT/23/2915/FUL | Demolition of existing buildings and re-use of previously developed site to provide 7 no. residential units including highways access, parking and landscaping | Skyline Hotel, Chelmsford Road – **Comments to be submitted.**  UTT/23/2960/FUL | Proposed demolition of barns 1-5 and ancillary structures. Erection of 6 no. dwellings and 2 no. detached garage blocks with associated parking, alterations to access, provision of gardens, fencing and landscape enhancement (alternative proposal to that approved under UTT/23/0169/PAQ3) | Barns at Parsonage Farm, Parsonage Lane – **Comments to be submitted.** |
| 15.00 | **Planning Applications Determined**  UTT/23/1995/HHF | Proposed demolition of single storey rear extension and roof over attached garages. Erection of rear extension with dormer windows and first floor side extension. Proposed timber balcony and handrail including balustrades and posts. | Medhurst, High Easter Road – **Refused**  UTT/23/2374/HHF | Removal of modern additions and erection of two storey rear extension, 1.5 storey front extension and single storey side extensions. Demolition of shed and erection of 3 bay cart lodge with driveway alterations | Parsonage Farm Parsonage Lane – **Approved with conditions** |
| 16.00 | **General Correspondence to note**  Cllr Burlend detailed an email response from the planning department. UTT/23/2057/CLP is a Planning Application for a Certificate of Lawfulness.  There is a further application UTT/23/2058/HHF that is yet to be determined and it was stated that the Planning officer will take into consideration the planning history at this site. They will therefore be aware of the Planning Enforcement case which is currently open. |
| 17.00 | **EALC – Various - Nil** |
| 18.00 | **Bus News - Nil** |
| 19.00 | **Any Other Business**  Cllr Jackaman asked whether the Parish Council would be interested in working with the Essex Wildlife Trust to manage areas within the village. Cllr Jackaman agreed to find out for information and report back at the next meeting. **ACTION: PARISH CLERK** |

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| **December 2023** |  |
| A&J Lighting | £ 59.88 |
| UDC | £ 65.95 |
| Landvista Ltd | £ 1485.00 |
| JRB Enterprise | £ 295.20 |
| James Todd & Co | £ 34.32 |
| Fay Jupp Salary | £ 518.00 |
| N Power | £ 244.58 |
| HSBC | £ 8.00 |
| Barnston Village Hall | £ 14.25 |

The next meeting is scheduled for Monday 8th January 2023, 7pm at Barnston village hall.

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