**MINUTES OF BARNSTON PARISH COUNCIL**

**MONDAY 11th SEPTEMBER 2023 – BARNSTON VILLAGE HALL**

Present:

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| Cllr D Jackaman (Vice- Chairperson) | Cllr J Clyne MVO | Cllr S Barker |
| Cllr P Singleton | Cllr T Loveday | Cllr D Sellens |
| Cllr J Hills | Cllr B Regan | Mrs Fay Jupp (Clerk) |
|  | Three members of public | Cllr Martin |

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| 1.00 | **Apologies for Absence**  Cllr K Kirkham, Cllr M Jaggard, Cllr R Burlend MBE (Chairperson), Cllr S Tuttlebury |
| 2.00 | **Declaration of Interest** – Nil |
| 3.00 | **Public Forum** - Nil |
| 4.00 | **District & County Councillors Report**  Cllr Barker attended the meeting and provided an update on the RAAC issues which have been identified within fifty-four schools in Essex. Cllr Barker confirmed that school funds would be reimbursed for any money spent on repairs because of identifying RAAC.  Essex County Council are working in partnership with local councils across Essex to increase the amount of food being recycled at the kerbside.  Households within Uttlesford will receive the following.   * a new sticker secured to your wheeled general rubbish bin. * a one-off delivery of a roll of compostable food caddy liners * an information leaflet.   The aim of this project is to reduce the amount of food thrown away in the general rubbish and encourage the use of food recycling caddies and the food recycling collection service.  Cllr Barker reported that in August 2023 the Children's social care services within Essex was rated 'outstanding' by Ofsted.  Ride London has been confirmed and will take place on Sunday 26th May 2024, additional information including road closures will be circulated in due course.  Cllr Loveday provided an update on the Local plan and its Leadership Group.  Cllr Loveday confirmed that the planning appeal for the construction of 1,200 homes on the Land East of Highwood quarry in Little Easton has been approved.  Cllr Loveday requested that the PC submit reasons for the ‘Call in’ of a current planning application for his review. **ACTION: PARISH CLERK** |
| 5.00 | **Skyline Hotel**  A resident attended the meeting and expressed concerns regarding recent activity at the Skyline Hotel.  Over the past few weeks, the Skyline Hotel has been a source of disturbance for both its guests and neighbouring properties. These incidents were reported to the police.  Furthermore, it was also highlighted that the hotel frequently accommodates young Ryanair cabin crew members. Their presence in the hotel raises concerns about the overall atmosphere and safety in the area.  A discussion ensued and the Parish Council expressed a strong preference for the development of the Skyline Hotel site. The Parish Council is open to discussions with the landowner to promote a positive outcome for everyone involved.  The Parish Council requested that the newly elected District Councillors continue the work of the previous Cllr Rod Jones. The Clerk provided the case officer details to Cllr Martin, who confirmed that he would consult with UDC regarding this matter.  The District Councillors confirmed that they would update the Parish Clerk on any progress and report back at the next Parish Council meeting.  Cllr Jackaman thanked the resident for attending the meeting and reporting the incident to the Police. |
| 6.00 | **Road Safety**  A resident reported witnessing a UDC refuse vehicle speeding on High Easter Rd. Unfortunately, the vehicle registration was not obtained. Cllr Jackaman informed the resident of how to report this directly to UDC if this occurs in the future. |
| 7.00 | **High Easter Rd**  Cllr Barker summarised an email which was received from Mr Kirkham regarding the lack of progress following a Highways meeting to discuss High Easter Rd. Cllr Barker agreed to speak to the Highways Panel regarding the proposed resurfacing works.  The speed monitoring has been completed and Cllr Barker will send the report to the Parish Clerk in due course.  A discussion ensued regarding the pothole repairs on High Easter Rd and the clerk confirmed that these locations have been submitted via the Essex highways portal. |
| 8.00 | **Flooding & Drainage - Chelmsford Rd**  Cllr Barker is still waiting for a schedule of works date from Anglian Water for the repair along Chelmsford Rd.  Cllr Jackaman requested that this agenda item remains on forthcoming agendas until the issue is resolved.  Cllr Clyne reiterated the flooding issues on Chelmsford Rd and Cllr Barker agreed to chase this up. |
| 9.00 | **Minutes of Previous Meeting**  Minutes of the previous meeting (10th July2023) were agreed as a true and accurate record and signed by Cllr D Jackaman, Vice- Chairperson. |
| 10.00 | **Action Points from previous Meeting**  The clerk contacted the Planning Enforcement department and Cllr Barker regarding the wall removal at Haydens Barn. No further updates have been received. The clerk will continue to follow this up. **ACTION: PARISH CLERK**  The pathway at Barnston Green has been cleared back to the fence. The clerk will write to the resident requesting that the vegetation is removed from the fence and maintained. **ACTION: PARISH CLERK**  The ‘No airport parking’ sign for Berners End has been ordered and will be installed in due course.  Wicksteed have been instructed to undertake the repairs to the Sputnik play equipment following the inspection report. The work is scheduled for Monday 18th September.  A wet pour repair kit has been purchased and will be applied in due course.  The new signage for the play area has been being finalised. **ACTION: PARISH CLERK**  The new piece of play equipment for the village hall park has been ordered from Kompan. The clerk will consult with Cllr Jaggard regarding the installation. **ACTION: PARISH CLERK**  The clerk applied to the Essex County Council Locality Fund and has received £500 towards the wet pour safety surfacing. The clerk thanked Cllr Barker for her assistance with this. Deadline to spend this is January 2024. |
| 11.00 | **Clerk’s Report**  The nature reserve at Onslow Green is scheduled to be flailed. Tree maintenance around the pond will be undertaken in accordance with the Landscape management plan.  Hedge cutting throughout the village has now commenced. The clerk will contact the Village Hall Committee regarding the cutting of the hedge along the VH footpath. Cllr Singleton agreed to raise this at the next VH committee meeting in September.  Graffiti was reported within one of the bus stops has now been painted over and cleaned.  The Finance committee met on Monday 4th September to discuss the forthcoming budget and Precept. These documents will be circulated to the Parish Council and discussed at the meeting in November.  The Precept instalment is scheduled to be received on 13th September for the sum of £14293.50. |
| 12.00 | **Financial Position – Statement of bank account as of 31st July and 31st August**  The financial position as of 31st July was £11,599.60 and 31st August was £6,890.84 in the current account. |
| 13.00 | **Planning Applications**  UTT/23/1995/HHF | Proposed demolition of single storey rear extension and roof over attached garages. Erection of rear extension with dormer windows and first floor side extension. Proposed timber balcony and handrail including balustrades and posts. | Medhurst High Easter Road  UTT/23/2058/HHF | Demolition and reinstatement of existing storage outbuilding. | Haydens Barn Onslow Green  UTT/23/1983/HHF | Proposed first floor side extension with internal alterations. Side garage extension | 47 Barnston Green Barnston |
| 14.00 | **Planning Applications Determined**  UTT/23/1502/CLP | Rebuilding of existing storage unit. Construction of new garden room. Construction of decking area, less than 200mm off floor level. Relocation of oil tank | Haydens House Onslow Green – **Refused**  UTT/23/1471/DFO | Details following outline application UTT/21/2245/OP (all matters reserved except for access and layout for 5 dwellings), details of appearance, landscaping and scale, to include the Landscape and Ecological Management plan (UTT/23/1484/DOC). | Sparlings Farm Chelmsford Road Barnston – **Approved with conditions.**  UTT/23/1513/CLP | Erection of a single storey rear extension | 15 Berners End Barnston – **Approved with conditions.**  UTT/23/1484/DOC | Application to discharge condition 4 (Landscape and Ecological Management Plan) of UTT/21/2245/OP | Sparlings Farm Chelmsford Road Barnston – **Discharged conditions in full.** |
| 15.00 | **General Correspondence to note.**  The Clerk confirmed that Local Councils are being encouraged to inform residents of the Asian Hornet. It is important to report any suspected sightings of this species as soon as possible. Vigilance is particularly required in southern parts of England and Wales. The Asian hornet is active between April and November (peak August/September) and is inactive over the winter.  Report online via www.nonnativespecies.org/alerts/asian hornet  The Clerk will display notices on the website and boards. **ACTION: PARISH CLERK** |
| 16.00 | **EALC – Various –** Nil |
| 17.00 | **Bus News - Nil** |
| 18.00 | **Any Other Business**  Cllr Singleton confirmed that the Village Hall Committee would gratefully accept a water butt contribution from the PC for the new garden. The Clerk agreed to organise this. **ACTION: PARISH CLERK**  Cllr Clynerequested the Clerk to write to the Royal Mail regarding the lack of postal deliveries within this area. Post has recently become irregular and infrequent. The clerk agreed to write on behalf of the PC to the Head Office. **ACTION: PARISH CLERK**  Cllr Regan and Cllr Martin discussed a contribution of £2000 towards the safety surface for the new play equipment within the village hall. Paperwork will be sent to the clerk for completion in due course. **ACTION: PARISH CLERK** |

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| **August 2023** |  |
| Kompan | £ 5076.00 |
| A&J Lighting | £ 59.88 |
| UDC | £ 65.95 |
| A&J Lighting | £ 422.40 |
| Safety Signs | £ 33.06 |
| Landvista Ltd | £ 1485.00 |
| James Todd & Co | £ 34.32 |
| PKF | £ 252.00 |
| Fay Jupp Salary | £ 543.00 |
| Chairman’s Allowance | £ 36.00 |
| N Power | £ 124.11 |
| HSBC | £ 8.00 |
| **September 2023** |  |
| James Todd & Co | £ 34.32 |
| Landvista Ltd | £ 1485.00 |
| A&J Lighting | £ 59.88 |
| Landvista Ltd | £ 70.20 |
| UDC | £ 65.95 |
| UDC – Green waste | £ 1470.00 |
| Fay Jupp Salary | £ 580.50 |
| N Power | £ 122.56 |
| HSBC | £ 8.00 |

The next meeting is scheduled for Monday 9th October 2023, 7pm at Barnston village hall.

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