

MINUTES OF BARNSTON PARISH COUNCIL
MONDAY 10th JUNE 2024 – BARNSTON VILLAGE HALL

Present:

Cllr D Jackaman -Chairperson	Cllr S Tuttlebury	Cllr D Sellens
Mrs Fay Jupp (Clerk)	Cllr Penny	Cllr P Singleton
Cllr Regan	Cllr Jaggard	Cllr J Hills

1.00	<p><u>Apologies for Absence</u></p> <p>Cllr R Burlend MBE, Cllr J Clyne MVO, Cllr Loveday, Cllr S Barker & Cllr Martin</p>
2.00	<p><u>Declaration of Interest</u> - Nil</p>
3.00	<p><u>Public Forum</u> - Nil</p>
4.00	<p><u>District & County Councillors Report</u></p> <p>Cllr Regan apologised for not attending the AGM in May and followed with a summary of the year, highlighting various key points. These points included an update on the Local Plan. The Local Plan Team is reviewing the comments received in the Draft Plan (Regulation 18) Consultation which was held at the end of 2023.</p> <p>Uttlesford District Council has decided not to continue with the Joint Venture arrangement with Uttlesford Norse Services Ltd from April 2025 and instead put in place a new operating model for the delivery of repairs, maintenance and capital improvements to UDC's council homes. The New Provide will commence from 2025.</p> <p>Cllr Regan provided information regarding various grants that are available to Parish Councils and local groups. Proposals should be sent to Cllr Regan for consideration. The Clerk agreed to obtain information regarding the village sign refurbishment.</p> <p>UDC has been consulting residents on the Local Council Tax Support Scheme. For the financial year 2024/2025 the council has proposed that the scheme is set on the same basis as that for 2023/2024, namely to:</p> <ul style="list-style-type: none"> • freeze the contribution rate so that the amount that LCTS claimants pay towards their Council Tax bill will be kept at 12.5%. This remains the lowest contribution rate in Essex. • continue to protect pensioners, the vulnerable and disabled residents and their carers on a low income. <p>Cllr Regan confirmed that arrangements are still being made for a representative from Barnston to lay a wreath during the Remembrance service in November. The Clerk agreed to email Cllr Regan and the Clerk for Great Dunmow regarding this matter. The Clerk confirmed that the Remembrance Wreath had been ordered from The British Legion. <u>ACTION: PARISH CLERK</u></p>
5.00	<p><u>Road Safety</u></p> <p>Cllr Hills reported that the grass verges and hedgerows had been cut back prior to the Ride London event. A discussion ensued and the Clerk agreed to re-report the damaged and twisted road signs which are located along the Barnston bends on the B1008. <u>ACTION: PARISH CLERK</u></p>
6.00	<p><u>Skyline Hotel</u></p> <p>Cllr Jackaman summarised correspondence from a Landlord regarding a recent visit to the Skyline. The report has been submitted to UDC and the Environmental Health department. Extreme concerns have been raised regarding the condition of the accommodation at the Skyline Hotel. Councillors reiterated previous concerns to Cllr Regan regarding the safety of visitors to the Skyline.</p>

	The clerk agreed to write to Cllr Foley – UDC Chairman, Cllr Barker and the local PCSO to express further concerns. <u>ACTION: PARISH CLERK</u>
7.00	<p><u>Minutes of Previous Meeting</u></p> <p>Minutes of the previous meeting (13th May 2024) were agreed as a true and accurate record and signed by Cllr Jackaman (Vice -Chairperson)</p>
8.00	<p><u>Action Points from previous Meeting</u></p> <p>The Clerk has liaised with Wicksteed regarding the bearing on the Sputnik in the village hall park which is squeaking.</p> <p>The new piece of play equipment has been installed. The Parish Council thanked Cllr Jaggard for his work towards this project. The Clerk confirmed that the wet pour is due to be installed w/c 27th May. The ground's maintenance company will apply topsoil and grass seed to the area and relevel upon completion. The safety inspection is due to take place on Monday 8th July. Upon completion the area will be opened to children.</p> <p>Street light outside 34 Barnston Green was reported to Lighting engineer.</p> <p>The Village sign can be cleaned by the ground's maintenance team. The Clerk will obtain quotations for the repainting of this in due course. <u>ACTION: PARISH CLERK</u></p>
9.00	<p><u>Clerk's Report</u></p> <p>The Internal Audit was completed on Wednesday 5th June 2024 by Heelis and Lodge. The Clerk attended the audit and the report will be circulated for review at the next meeting.</p> <p>The AGAR Documentation has been submitted to PKF Littlejohn.</p> <p>1 Pallet of winter salt has been ordered as part of the Essex initiative.</p> <p>The clerk has booked Wicksteed to complete the annual safety inspection of play equipment and park gym.</p> <p>Cllr Jackaman requested that the gaps in the hedgerow to be infilled and additional signage to be displayed onto the gate for adults only park gym. <u>ACTION: PARISH CLERK</u></p> <p>Following discussions with Cllr Singleton the water butt will be installed at the side of the village hall.</p>
10.00	<p><u>Financial Position – Statement of bank account as of 31st May 2024</u></p> <p>The financial position as of 30th April was £ 10451.85 in the current account.</p>
11.00	<p><u>Planning Applications</u></p> <p>S73 application to remove condition 3 (tree protection) of UTT/23/1471/DFO (Details following outline application UTT/21/2245/OP (all matters reserved except for access and layout for 5 dwellings), details of appearance, landscaping and scale, to include the Landscape and Ecological Management plan (UTT/23/1484/DOC). Sparlings Farm, Chelmsford Road, Barnston, Essex CM6 1LP</p>

12.00	<p><u>Planning Applications Determined</u></p> <p>UTT/24/0765/HHF Enlargement of single storey rear extension to create roof space bedroom with associated works. Oaktree Barns High Easter Road – Approved with conditions</p> <p>UTT/24/0766/LB Enlargement of single storey rear extension to create roof space bedroom with associated works. Oaktree Barns High Easter Road – Approved with conditions</p> <p>UTT/24/0329/DOC Application to discharge condition 7 (construction management plan) attached to UTT/21/2245/OP Sparlings Farm Chelmsford Road – Discharged conditions in part</p>
13.00	<p><u>General Correspondence to note</u></p> <p>The Parish Council is disappointed to hear of recent vandalism at Rayfield Farm. The Rural Crimes Police department are being informed of the situation and monitoring will be put in place. Trespassing has also been reported at the Warehouse on Buttles Hill. PCSO Natalie Smith has been informed and this area is being monitored.</p>
14.00	<u>EALC – Various – Nil</u>
15.00	<u>Bus News - Nil</u>
16.00	<p><u>Any Other Business</u></p> <p>The Clerk agreed to inform Highways, UDC and ECC regarding the food van on the A120 south junction. The positioning of the vehicle is dangerous to vehicles turning on and off the roundabout. <u>ACTION: PARISH CLERK</u></p>

June 2024	
James Todd & Co	£ 37.50
Parish Clerk Wage	£ 518.00
A&J Lighting	£ 59.88
Partners by Design	£ 210.00
Landvista Ltd	£ 1485.00
Dunmow Waste	£ 920.40
Barnston Village Hall	£ 14.25
UDC	£ 71.83
HSBC	£ 8.00
N Power	£ 212.43

The next meeting is scheduled for Monday 8th July 2024, 7pm at Barnston village hall.

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